

DDSF Application for Employment

- Full-time
- Part-Time
- Casual
- Summer

Name of Organization	Position(s) Sought
Name of Educational Institution	

General Information

Surname	Given Name(s)	
Address until	No. Street	Tel.
	City Province/State Postal Code	E-mail
Permanent Address (if different from above)	No. Street	Tel.
	City Province/State Postal Code	E-mail

Are you legally eligible to accept employment in Canada? Yes <input type="checkbox"/> No <input type="checkbox"/>	Would you accept employment anywhere in Canada? Yes <input type="checkbox"/> No <input type="checkbox"/>
When are you available to start work?	Preferred Location(s) 1. 2. 3.

Education

Post Secondary or other institutions attended. Begin with most recent.	Faculty, Department, Division, or School	Discipline or Program (Major)	Degree/Diploma/Certificate	Date obtained or expected

G.P.A. for your most recently completed academic year on a scale of (Percentage or letter equivalent:).

G.P.A. for all courses completed to date (cumulative average) on a scale of (Percentage or letter equivalent:).

Highlight skills relevant to the position(s) sought.

Educational Experiences and Accomplishments

Describe your relevant courses, project work, theses, publications, and presentations. Include awards and scholarships.

Extracurricular Activities

Describe your extracurricular activities including class or campus offices held, volunteer experience, memberships in clubs or organizations, leadership roles, sports activities, hobbies, etc. (You are not required to mention the names of organizations that indicate race, ancestry, place of origin, colour, ethnic origin, citizenship, creed, sex, sexual orientation, age, marital status, family status, political beliefs or disabilities).

Work Experience

Describe all work experience (paid and unpaid) starting with most recent.

Position	Name of Organization		<input type="checkbox"/> Summer <input type="checkbox"/> Part-time (# of hours/wk) <input type="checkbox"/> Co-op <input type="checkbox"/> Internship <input type="checkbox"/> Volunteer <input type="checkbox"/> Full-time <input type="checkbox"/> Other: (specify)
City	Province/State	Dates	
Supervisor			
Supervisor telephone			
Duties:			
Reason for Leaving			
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Duties:			
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City	Province/State	Dates	
Supervisor			
Supervisor telephone			
Duties:			
Reason for Leaving			

References

Please provide information of those persons who may be contacted as references.

Name

Position

Name of Organization

City

Province/State

Telephone

Name

Position

Name of Organization

City

Province/State

Telephone

Name

Position

Name of Organization

City

Province/State

Telephone

Name

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Name of Organization

City

Province/State

Telephone

Summary

Demonstrate your suitability for position(s) sought, by outlining your career objectives and elaborating on the factual material already presented. Show how your experience (educational, extracurricular and work) is relevant to the position(s), organization, and/or field of work for which you are applying.

I understand that any omission or misrepresentation with respect to this information may be cause for denial or immediate termination of employment.

Date

Signature